



Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT – ACADEMIC YEAR 2025-26

This Action Taken Report (ATR) presents the status of action points recorded at the IQAC meeting held on 16th February 2026 and reviewed/updated at the subsequent IQAC meeting held on 4th May 2026, along with the quality initiatives undertaken during AY 2025-26.

1. Status of Action Points – 16 February 2026 Meeting

Sl. No.	Action Point / Recommendation	Action Taken	Status
1	Digital, systematic data capture to be initiated in preparation for NAAC accreditation (target: 2028).	IQAC Coordinator presented the proposed NAAC Accreditation Framework and its metrics to members on 4 May 2026. Systematic data collection and documentation formally commenced in AY 2025-26 and will be maintained over three years for the Self-Study Report.	In Progress
2	Confirm revised IQAC composition, with Dr Vijay Viegas as IQAC Coordinator.	Composition confirmed; minutes of the 16 February 2026 meeting were placed before members, proposed by Dr Cedric Silveira and seconded by Ms Arantxa Rangel, and unanimously approved on 4 May 2026.	Completed
3	Roll out Outcome-Based Education (OBE); map previous semester courses; pursue consultancy with Rajagiri College of Social Sciences (Autonomous), Kerala.	Roll out of Outcome-Based Education (OBE); mapping previous semester courses was discussed	OBE mapping is completed for AY 2025-26. Consultancy options are being explored.
4	Conduct a faculty development session on “AI in Education”.	The session (listed as “AI in Teaching”, 7 February 2026) was conducted and reviewed by the IQAC as a completed quality initiative for the year.	Completed
5	Develop a standard department-wise reporting/documentation template (attendance, gender-wise participation, geotagged photographs, etc.).	IQAC was tasked with developing standard documentation templates to ensure uniformity across departments; departments were advised to maintain records of activities, clubs, cells and committees.	Completed

Sl. No.	Action Point / Recommendation	Action Taken	Status
	photographs, etc.).	committees.	
6	Design and administer feedback forms for Students, Teachers, Employers and Alumni; analyse and prepare an Action Taken Report; revise the student feedback form to include additional parameters.	Stakeholder feedback from students and teachers was collected. Members resolved that responses would be analysed systematically and findings used for quality enhancement and shared with relevant authorities.	In Progress
7	Frame and approve institutional policies: Research; Recruitment, Retention & Development; Consultancy; Infrastructure Maintenance; Staff Welfare; Financial & Operational; Resource Mobilisation; EV.	Research Policy, Recruitment & Retention Policy and Consultancy Policy were presented and unanimously approved on 4 May 2026. Infrastructure Maintenance, Staff Welfare, Financial & Operational, Resource Mobilisation, and EV Policies remain to be finalised.	Partially Completed
8	Every IQAC meeting is to carry an agenda and action plan; department heads are to submit AY 2026-27 plans by May.	Departments, cells and committees were requested to prepare annual action plans aligned with institutional priorities and submit them to IQAC for review and consolidation.	In Progress
9	Strengthen archival IQAC documentation; assign data-collection responsibilities, including to outgoing/temporary staff.	Update provided by IQAC at the 4 May 2026 meeting.	In Progress
10	Formalise an Alumni Policy (membership, fees, record-keeping) and strengthen PTA involvement.	Update provided by IQAC at the 4 May 2026 meeting.	In Progress
11	Develop consultancy activities, e.g. Psychological Testing & Counselling (Dept. of Psychology), tax-filing assistance (Dept. of Commerce).	Psychological Testing & Counselling Dept. of Psychology by the Department of Psychology is complete, Dept. of Commerce will begin consultancy	Partially Completed
12	Review campus facilities (e.g. canteen) and support services to improve student retention.	Has been initiated	Pending

2. New Action Points Arising – 4 May 2026 Meeting

Sl. No.	Action Point / Recommendation	Status
1	Establishment of an Indian Knowledge Systems (IKS) Cell and a structured annual plan of IKS activities, as advised by the Directorate of Higher Education.	Completed
2	Formalisation of a structured student mentoring mechanism, based on best practice shared by Don Bosco College of Engineering, with fixed faculty-student groups and regular sessions.	Completed
3	Review of infrastructure and support facilities for Divyangjan (persons with disabilities), with periodic review and enhancement of accessibility.	In Progress
4	Pursuit of external funding from DHE, Goa State Research Foundation (GSRF), corporate foundations and other bodies; proposals already submitted to some agencies.	In Progress
5	Maintenance of faculty quality-indicator records (PhD qualifications, teaching experience, Orientation/Refresher/FDP participation) and documentation of innovative teaching-learning practices and remedial classes.	In Progress

3. Quality Initiatives Conducted During AY 2025-26

Sl. No.	Initiative / Programme	Date
1	Enhancing Emotional Intelligence for Proactive Teaching	16 th July 2025
2	Programme and Course Outcome Measurement (PO-CO)	6 th January 2026
3	Roadmap to Distinction: Navigating SDGs and Global Benchmarks for Institutional Growth	17 th January 2026
4	AI in Teaching	7 th February 2026
5	Synergising IPR and IKS for Academic Excellence	2 nd April 2026

4. Institutional Policies Approved

Framed by IQAC and unanimously approved by members on 4 May 2026:

- Research Policy
- Recruitment, Retention and Development Policy
- Consultancy Policy

Pending finalisation:

- Infrastructure Maintenance Policy
- Staff Welfare Policy
- Financial and Operational Policy
- Resource Mobilisation Policy
- EV Policy

5. Way Forward

Departments, cells and committees have been directed to prepare annual action plans for AY 2026-27, aligned with institutional priorities, and submit them to the IQAC for review and consolidation. Pending action points listed above will be reviewed at the next IQAC meeting.



Prof. Teotone Vaz
IQAC Chairperson



Dr. Vijay Viegas
IQAC Coordinator